

Date: _____

Service Agreement

السَّلَامُ عَلَيْكُمْ وَرَحْمَةُ اللَّهِ وَبَرَكَاتُهُ

As-salāmu 'alaykum wa-rahmatu -llāhi wa-barakātuh

We would like to extend our heartfelt condolences at the demise of your loved one. We at Bism Rabbik Foundation, Inc. understand that navigating the interment process is an emotionally taxing affair. Please know that we will do our utmost to assist you in anyway possible. In order to make this difficult situation easier, we ask that you designate a primary contact such as yourself or someone else who can communicate on behalf of your/your family's needs and concerns.

To help you understand the process from beginning to end, please note the following:

1. In order for us to claim the remains of your family member and file for the death certificate, the immediate surviving next of kin (see bottom of page for hierarchy) is required to sign a release and fill out biodata forms which gives us the authority to carry on the task of removal and filing for the death certificate. All forms must be filled in their entirety. We use these forms for release of the remains and the official death certificate. These are legal documents; please ensure there are no errors.
2. Along with your primary contact, we will set the best time for paperwork, ghusal, and interment. The next of kin and/or primary contact person **must be** at the facility at the agreed upon time. The immediate next of kin must be present for paperwork (unless otherwise specified). **ABSOLUTELY NOTHING WILL TAKE PLACE WITHOUT THE AUTHORIZED PERSON'S SIGNATURE.** Failure to keep an appointment time will result in an additional charge of \$250.00 for every 15 minutes delayed (NO EXCEPTIONS!). Failure to show after 45 minutes will result in the funeral being rescheduled to the following day with an additional service charge of \$1,000.00 (NO EXCEPTIONS!).
3. Upon arrival, you will be directed to the office to complete all required paperwork. Due to the private nature of the paperwork, only 2 family members will be allowed in the office. Please note that payment is required at the time of service. We accept cash, checks, and credit cards, however, there is an additional 3% service charge for credit cards.
4. Once the paperwork is completed, the ghusal (ritual washing) and shrouding will take place. One family member will be permitted in the ghusal room as an observer during this process. In COVID-19 cases, no one will be permitted to observe.
5. After the completion of ghusal and shrouding, a short visitation will be provided for the family. Visitation is not possible in COVID-19 cases, however, upon request, an identifying photograph of the deceased can be taken by a member of our staff.
6. At the agreed upon time, the Salat ul Janazah will be performed prior to the interment.
7. Keeping with the Islamic rules, ladies will not be permitted on the burial grounds during the interment process. Once the interment is completed and the men disperse, ladies will be permitted to go to the grave site and pay their respects.
8. Please remember we do not permit stuffed animals, artificial flowers, statues, picket fences, balloons, planting of any kind, rocks/stones, candles or incense be placed on the grave site.

We thank you for your understanding during this difficult time. Do not hesitate to contact us at: (954) 680 - 0209 or (954) 294 - 4564 should you have any questions or concerns. Please note that there will be NO exceptions made to ANY of the above rules.

Primary Contact / Next of Kin Information:

Name: _____ Signature: _____ Phone #: _____

Decedent's Information:

Name: _____

Gender: Male / Female

Priority Order of Next of Kin:

- 1) A person designated in a written instrument signed by the decedent
- 2) The decedent's surviving spouse
- 3) Any one of the decedent's surviving adult children (18 years of age or older)
- 4) Either one of the decedent's surviving parents
- 5) Any one of the decedent's surviving adult siblings (18 years of age or older)
- 6) Any one of the decedent's surviving adult grandchildren (18 years of age or older)
- 7) Any one of the decedent's surviving grandparents
- 8) Any adult person in the next degree of kinship in the order named by law to inherit the estate of the decedent